



CLERK'S BOARD SUMMARY

REPORT OF ACTIONS OF THE FAIRFAX COUNTY BOARD OF SUPERVISORS

**MONDAY
April 21, 2003**

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Budget Mark-up Session

10-03

PW:pw

The meeting was called to order at 10:05 a.m., with all Members being present, and with Chairman Hanley presiding.

Others present were Anthony H. Griffin, County Executive; David P. Bobzien, County Attorney; Catherine A. Chianese, Assistant to the County Executive; and Patti M. Hicks, Deputy Clerk to the Board of Supervisors.

BOARD MATTER

1. **AUTHORIZATION TO ADVERTISE A PUBLIC HEARING TO CONSIDER AN ORDINANCE THAT WOULD CHANGE THE NAME OF THE POLLING PLACE FOR LEEHIGH PRECINCT FROM THE BETHLEHEM BAPTIST CHRISTIAN ACADEMY GYM TO THE FAIR OAKS ACADEMY GYM (SPRINGFIELD DISTRICT)** (Tape 1)

- (A) Chairman Hanley relinquished the Chair to Vice-Chairman Hyland and moved that the Board direct staff to prepare the advertised notice for a public hearing to be held before the Board on **May 5, 2003, at 4:30 p.m.** and to complete the federal preclearance process thereafter in advance of the June 10, 2003, Primary. Supervisor McConnell seconded the motion and it carried by a unanimous vote.

Vice-Chairman Hyland returned the gavel to Chairman Hanley.

AGENDA ITEMS

2. **10 A.M. – BOARD DECISION ON THE COUNTY'S AND SCHOOLS' FISCAL YEAR (FY) 2003 THIRD QUARTER REVIEW** (Tape 1)

- (SAR)(FPR) (NOTE: The public hearings on the County's and Schools' FY 2003 Third Quarter Review were held on April 7-9, 2003.)

Following comments, Supervisor Bulova moved:

- Approval of adjusting the Third Quarter Review to reflect inclusion of 1/1.0 SYE new grant position for the Department of Family Services for the Title IV-E Revenue Maximization Program in the Federal/State Grant fund and the State requirement that reimbursement for overtime and other associated costs incurred as a result of the sniper incident be reflected as a grant from the State. As a result of the State requirement for reimbursement associated with the sniper incident, FY 2003 General Fund Revenues and Expenditures are decreased by \$365,891. A Board Agenda Item will be included in the April 28, 2003, Board Package to request approval of receipt of the Sniper Reimbursement Grant Funds.
- Adoption of Supplemental Appropriation Resolution (SAR) AS 03083 and amendment to the Fiscal Planning Resolution AS 03902 which includes the revenue, expenditure, and transfer adjustments and grant awards and adjustments contained in the County and School's Third Quarter Review, SAR AS 02100 to reflect final FY 2002 audit adjustments and in accordance with Board Policy, 40 percent of the available balance after administrative adjustments will be allocated to the Revenue Stabilization Fund, which includes a transfer of \$1.15 million and the corresponding managed reserve adjustment, and half of the remaining balance after the allocation to the Revenue Stabilization fund is transferred to the Schools, which includes a transfer of \$830,000 and the corresponding managed reserve adjustment for a total impact of \$850,000. These actions result in an available balance of \$850,000.
- Board approval of adjusting the Managed Reserve to maintain the reserve at two percent of total disbursements based on the actions taken by the Board as part of the Third Quarter Review.

Supervisor Connolly seconded the motion and it carried by unanimous vote, Supervisor Bulova, Supervisor Connolly, Supervisor Frey, Supervisor Gross, Supervisor Hudgins, Supervisor Hyland, Supervisor Kauffman, Supervisor McConnell, Supervisor Mendelsohn, and Chairman Hanley voting "AYE."

3. **10 A.M. – BOARD MARKUP OF THE COUNTY EXECUTIVE'S FISCAL YEAR (FY) 2004 ADVERTISED BUDGET PLAN AND THE FY 2004 ADD-ON PACKAGE** (Tape 1)

Supervisor Bulova moved approval of the FY 2004 revenue and administrative adjustments as identified in the *FY 2004 Advertised Budget Plan* and the FY 2004

Add-On Package. The resulting balance after these actions will be \$3,857,488. Supervisor Connolly seconded the motion and it carried by unanimous vote.

Supervisor Bulova moved approval of the adjustments as outlined in Attachment A: FY 2004 Budget Proposal, as contained in the FY 2004 Budget Markup Process Handout dated April 21, 2003, which results in a balanced budget.

Following discussion regarding School Education Officers (SEOs), Supervisor Bulova amended her motion to approval of the adjustments in Attachment A which results in a balanced budget, and, as amended, to include funding of the SEOs, as discussed. The County's share of SEOs will be funded from the \$93,000 that had been earmarked for Virginia Municipal League (VML) dues, with the other half funded by the School Division. The Board will address funding for VML dues at the FY 2003 Carryover Review. Supervisor Connolly seconded the motion, which **CARRIED** by a recorded vote of eight, Supervisor Frey and Supervisor Mendelsohn voting "NAY."

Supervisor Bulova moved that the Board direct staff to review available balances identified as part of the FY 2003 Carryover Review to identify potential funding for land acquisition. Supervisor Connolly seconded the motion and it carried by unanimous vote.

Supervisor Bulova moved that the Board direct the Department of Family Services to continue to aggressively pursue federal dollars in support of child care. Any additional funding identified as a result should be reviewed for allocation to restore some or all of the \$2.0 million reduced in the Child Care Assistance and Referral program as part of the budget. Staff is to report to the Board to resolve this issue as part of the FY 2003 Carryover Review. Supervisor Gross and Supervisor Hyland jointly seconded the motion and it carried by unanimous vote.

4. **BUDGET GUIDELINES** (Tape 1)

Supervisor Bulova moved that the Board approve Budget Guidelines for Fiscal Year (FY) 2005 as follows:

1. The Board directs the County Executive to develop a budget for FY 2005 that limits increases in expenditures to projected increases in revenue.
2. Information on the FY 2005 revenue and economic outlook should be forwarded to the Board for discussion in late 2003 so that guidance to the County Executive regarding the tax rate as well as the transfer to the Schools can be provided by the Board.

3. The available balances materializing at the Carryover and Third Quarter Reviews which are not required to support County expenditures of a critical nature or to address the Board's Policy on the Revenue Stabilization fund should be held in reserve to offset future requirement.
4. In order to eliminate structural imbalances between County resources and requirements, resources should be allocated with consideration for the continued availability of these funds:
 - Non-recurring funds will be directed toward non-recurring uses.
 - Only recurring resources may be targeted toward recurring expenses.
5. The County's Policy concerning the utilization of recurring and non-recurring funds should be followed by the School Board.

Supervisor Connolly seconded the motion.

Following discussion, with input from Edward L. Long, Chief Financial Officer, the question was called on the motion and it carried by unanimous vote.

PMH:pmh

Office of Partnerships (Tape 2)

Supervisor Bulova moved that the Board direct staff to review the Office of Partnerships to explore options to provide these services under a foundation rather than through a County agency. The review and recommendations should be provided to the Board to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Gross seconded the motion and it carried by unanimous vote.

Public Safety Salaries (Tape 2)

Supervisor Bulova moved that the Board direct staff to undertake a comprehensive review of public safety salaries. In addition to comparing Fairfax County compensation with surrounding jurisdictions, staff should explore the issue of holiday pay. The review and recommendations should be provided to the Board to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Gross seconded the motion and it carried by unanimous vote.

Mental Retardation (MR) Grads (Tape 2)

Acknowledging the work that has been done by the Human Services Council and the Fairfax-Falls Church Community Services Board regarding the study of the Mental Retardation (MR) graduate program, Supervisor Bulova moved that the Board direct staff to undertake a review of these and other recommendations regarding the current and future cost of the program and options for enhancing the sliding fee scale to reduce the County's share of these costs. The review and recommendations should be provided to the Board to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Connolly seconded the motion.

Following discussion, Supervisor Connolly asked unanimous consent that the Board direct staff to determine the impact of the growth of the MR program on mental health and alcohol and drug rehabilitation services. Without objection, it was so ordered.

Supervisor Frey asked unanimous consent that the Board direct staff to provide a brief description of the final status of the current MR program class. Without objection, it was so ordered.

Following discussion, the question was called on the motion and it carried by unanimous vote.

Inclusion of Certification/Other Supplemental Pay in Retirement Calculation (Tape 2)

Supervisor Bulova moved that the Board direct staff to undertake a review of the different types of certification and other supplemental pay that are not included in the regular salary base against which retirement contributions and benefits are calculated. This review should include certification pay, retention pay, recruiting bonuses, and other items not included in the regular salary base. The review, fiscal impact, and recommendations should be provided to the Board to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Gross seconded the motion and it carried by unanimous vote.

Athletic Field Maintenance (Tape 2)

Supervisor Bulova moved that the Board direct staff to work with the Athletic Council and other community groups to undertake a review of the Athletic Field Maintenance Program including appropriate fees to determine a reasonable approach to implementing uniform field improvements and continuing maintenance. The review and recommendations should be provided to the Board to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Mendelsohn seconded the motion.

Supervisor Mendelsohn asked to amend the motion to direct staff to include a review of the Adopt-A-Field program, and this was accepted.

The question was called on the motion, as amended, and it carried by unanimous vote.

Pay for Performance (Tape 2)

Supervisor Bulova noted that in FY 2005 the County will be entering the fifth year of the pay for performance program and that pay for performance systems typically have a four to five year "shelf-life" before changes are needed to address problems/conflicts, offset rating creep, and to reinvigorate the system.

Therefore, Supervisor Bulova moved that the Board direct staff, in consultation with the Employees' Advisory Council, to undertake a review of the program. The review and recommendations should be provided to the Board to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Gross seconded the motion.

Following discussion, the question was called on the motion and it **CARRIED** by a recorded vote of nine, Supervisor Hudgins voting "NAY."

Health Benefits Subsidy (Tape 2)

Supervisor Bulova moved that the Board direct the County Executive to work with public safety and general County employees on further enhancements to the health benefits subsidy for retirees. The review and recommendations should be provided to the Board to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Gross seconded the motion.

Supervisor Hyland asked that the Board direct staff to also review the program utilized by the National Association of Counties regarding possible funding concerning retiree medical insurance, premiums, and medical expenses. Without objection, it was so ordered.

Following discussion, Supervisor Mendelsohn moved to amend the motion to direct the County Executive, with information from the retirement boards, to review all of the retirement benefits as part of the review and encouraged the School Board to do the same. Supervisor Hyland seconded the motion.

Following further discussion, with input from Susan Datta, Director, Department of Management and Budget, the question was called on the amendment to the motion and it **CARRIED** by a recorded vote of six, Supervisor Bulova, Supervisor Connolly, Supervisor Gross, and Chairman Hanley voting "NAY."

Supervisor McConnell asked to amend the motion to make the health benefits portion of the motion a priority and build in a timeframe in which the Board is given information on that portion of the study as soon as possible, and this was accepted.

Following discussion, with input from Anthony H. Griffin, County Executive, and Mr. Long, the question was called on the motion, as amended, and it **CARRIED** by a recorded vote of nine, Supervisor Frey voting "NAY."

Budget Process Redesign (Tape 2)

Supervisor Bulova moved that the Board direct staff to undertake a redesign of the County budget process consistent with the efforts already initiated by the County Executive to undertake a strategic planning process and linkage of strategic planning goals to the annual budget. The redesign should more clearly communicate funding decisions based on County priorities, track and communicate program performance, as well as create measures to identify County-wide success. The first phases of this redesign should be included in the *FY 2005 Advertised Budget Plan*. Supervisor Connolly seconded the motion.

Supervisor Kauffman asked to amend the motion to include at the end of the second sentence of Supervisor Bulova's motion "...across departments and agencies," and this was accepted.

The question was called on the motion, as amended, and it carried by unanimous vote.

DS:ds

Supervisor Mendelsohn moved that the Board direct staff to provide competitive sourcing to be considered as part of the *FY 2005 Advertised Budget Plan*. Supervisor Bulova and Supervisor Connolly jointly seconded the motion and it carried by unanimous vote.

5. **BOARD MARKUP OF THE CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEARS (FY) 2004-2008 (WITH FUTURE FISCAL YEARS TO 2013)** (Tape 3)

Supervisor Bulova moved that the Board approve the Advertised CIP for FY 2004 – FY 2008 (with future fiscal years to 2013) with the following amendments:

- Revise the language in the Criteria for Recommending Capital Projects to include staff recommendations and Board Member adjustments as outlined in Attachment I of the Board Agenda Item dated April 21, 2003.
- Direction to the County Executive and County staff to continue to work with the School staff to ensure that the Woodson High School renovation project proceeds in accordance with Board direction when it adopted the FY 2003 CIP, with planning underway during 2003.

- Direction to staff to work with the Washington Metropolitan Area Transit Authority (WMATA) staff and participating jurisdictions to find reasonable options to fully fund the County's share of the WMATA System Access Program within the context of the County's debt capacity.
- Direction to staff to make all necessary adjustments to reflect actions taken during the Board's decision on the *FY 2004 Adopted Budget Plan* that impact the CIP.

Supervisor Hyland seconded the motion and it carried by unanimous vote.

ADDITIONAL BOARD MATTER

6. **THANKS EXTENDED TO BOARD'S BUDGET CHAIRMAN, AND WELL WISHES TO SUPERVISOR STUART MENDELSON AND CHAIRMAN KATHERINE HANLEY** (Tape 3)

Supervisor Hyland thanked Supervisor Sharon Bulova, Budget Chairman, for her masterful job with staff to bring the Board to consensus regarding budget decisions.

Supervisor Hyland wished Chairman Hanley and Supervisor Mendelsohn well after their last budget mark-up meeting.

Chairman Hanley said that during her tenure as the Board's Chairman, Supervisor Sharon Bulova has been the Budget Chairman. On behalf of the Fairfax County citizens, she thanked Supervisor Bulova for all the terrific work she has done.

7. **BOARD ADJOURNMENT** (Tape 3)

At 11:05 a.m., the Board adjourned.